

# PREPARE. RESPOND. RECOVER.

## Homeowner Checklist (Complete prior to engaging contractor.)

**Contractor Information**

Name:  
Address:  
Phone:

**Will a building permit be obtained?** Yes No  
**If not, why not?**

**Will work be inspected by public officials?** Yes No  
**Does contractor have insurance?** Yes No

Builders Risk? Yes No  
Builder's Risk Carrier:  
Policy Number:  
Carrier/Agent Phone Number:

Commercial General Liability? Yes No  
CGL Carrier:  
Policy Number:  
Carrier/Agent Phone Number:

Worker's Compensation Yes No  
Worker's Comp. Carrier:  
Policy Number:  
Carrier/Agent Phone Number:

**Is contractor licensed/registered with Contractor Licensing Board?** Yes No

License/Registration Number:

**Does contractor have references?** Yes No

Name: Phone Number:  
1.  
2.  
3.

**Is contractor a Better Business Bureau member?** Yes No

*Jones Walker LLP Disaster Prep & Recovery Team*

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*Remember that these legal principles may change and vary widely in their application to specific factual circumstances. You should consult with counsel about your individual circumstances. For further information regarding these issues, you may also contact:*

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